



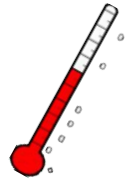
## COVID-19 Employees Policies

### Terry Peak Employees



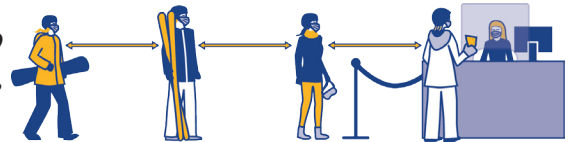
\* *Employees are required to wear face masks in the buildings.*

\* *Employees will have their temperature taken and undergo a health screening at the start of their shift.*



\* *Employees who are not well, show any signs of symptoms or have been in contact with a COVID-19 Positive individual will not be allowed to work.*

\* *Whenever possible practice social distancing by staying no less than six feet from another person.*



\* *Employees are required to wash their hands and / or use hand sanitizer often. Additional sanitizing stations are located throughout the buildings.*

\* *Staff members will be expected to implement extra cleaning and sanitizing measures in their departments.*



\* *Employees will be notified on any updated information as it becomes available.*