

Ski and Snowboard School Director Job Description

Terry Peak Ski Area

Lead, SD 57754

Job Summary:

Lessons are sold through online reservations and walk-in traffic. The Ski School Director is responsible for coordination of all lesson programs and overseeing the Ski School sales desk operations. Scheduling instructors to ensure the availability of lessons. Provide Ski and Snowboard Instructors direction to teach the proper techniques. Encourage instructors to become PSIA & AASI certified. Handle customer service issues as necessary. Provide the required Human Resource documentation and instructor payroll.

Essential Duties and Responsibilities:

- Provide each instructor with the fundamentals of teaching ski and snowboarding.
- Ensure each instructor will provide a safe, fun, learning experience for their students.
- Ensure that instructors use teaching methods described in PSIA/AASI publications, and Terry Peak training materials.
- Oversee the cleanliness and organization of the Ski School.
- Communicate effectively not only with your students, but also with parents, staff, other supervisors, and the public.
- Handle customer service and instructor issues with professionalism.
- Assist in other departments as necessary.
- Train instructors to have a good understanding of accident and lost child procedures.

Basic Requirements:

- Must present excellent customer service skills
- Willingness to take responsibility to oversee all Ski School entities
- Ability to manage and supervise instructor staff
- Must be PSIA and / or AASI certified
- Must project the vision of a skilled skier and / or snowboarder
- Affectively communicate with administration to provide required HR documentation
- Have knowledge of all the lesson programs offered
- Be able to provide general information about Terry Peak

Essential Duties and Responsibilities:

Working Conditions:

The Ski School Director and Instructors are required to work in all types of weather conditions. Wet snow, extreme cold, low visibility, extreme sun, etc. The Ski School Director must be able to provide firm management skills to approximately 50 instructors. Organize and schedule instructors for lessons. Lead the instructor team by example; by knowing how to dress appropriately, including wearing a helmet. As a Terry Peak supervisor your expected to participate in supervisor meetings and maintain a positive attitude.

Employee smoking or vaping is allowed only in designated areas only.

Part/Full-Time Seasonal Position